

EVENT PLANNING SHEET OF DOOM

EVENT _____ DATE _____

GAMES

- 1.
- 2.
- 3.
- 4.
- 5.

PRIZES

- 1.
- 2.
- 3.
- 4.
- 5.

CRAFTS

- 1.
- 2.
- 3.
- 4.
- 5.

OTHER

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.

ACTIVITIES

- 1.
- 2.
- 3.
- 4.
- 5.

SHOPPING LIST

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.

FOOD

- 1.
- 2.
- 3.
- 4.
- 5.

DECORATIONS

- 1.
- 2.
- 3.
- 4.
- 5.

* to be made

Some of these will overlap!

- Room booked?
- Guests/Speakers scheduled?
- Items ordered?
- Shopping complete?
- Signs made?
- Flyer completed?
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